UNIVERSITY WEST

APPLICATION
for course within programme/course package

The application concerns education at University West Autumn term/Spring term_____

Personal identity number / Student ID number / Date of birth	Surname, first name
Address	Telephone number (including area code)
Postcode, town/city	Mobile telephone (or equivalent)
Temporary address (duration)	E-mail

I hereby apply to the following course/courses (please state course code and starting week):

Course 1	Course 2	Course 3	Course 4	Course 5
Starting week:…… (Ex: 201603)	Starting week:……	Starting week:……	Starting week:……	Starting week:……

Conditions:

- Your application will only be considered if there are seats available.
- You must fulfill general admission requirements and possibly also specific admission requirements prior to enrollment in the course/courses.
- NB! When applying for a course within a programme, you do not have the right to add supplementary documents.

The application should contain the following:

- Documentation supporting general or specific admission requirements for the course/courses, e.g.
  -Official transcript of grades from upper secondary school
  -Official transcript from upper secondary adult education
  -Official transcript from Swedish folk high school
  -Test result from IELTS or TOEFL
- Documentation supporting previous academic knowledge concerning the course/courses
- The new system with application and tuition fees for citizens from non EU/EES countries implies that students need to certify their citizenship by enclosing attested copies of passport and/or residence permit.

Documents should be in the original language, and in officially certified translations into Swedish or English, if the original documents are in a language other than the Scandinavian languages.

Date and signature

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The application should be sent to:

University West, Admissions Office, 461 86 Trollhättan, Sweden

An admission decision is only valid when the information given is correct. Copies of grade transcripts should be certified. **(NB! Never send original transcripts)**. You may have to show original transcripts etc upon request. False information may lead to prosecution and a revoked admission decision.
Please remember to fill in your address. If you have a temporary address, always state the duration of it. When we try your eligibility we use this information you provided.
Information given in this application, as well as information concerning possible future studies, will be registered according to ordinance (SFS 1993:1153). According to the Personal Data Act (1998:204), you are entitled to transcripts from these records. Should you have any questions concerning admission, please send an e-mail to servicecenter@hv.se